



Accounting

Description

Accounting focuses how small businesses use their money. It helps students understand the systems that business owners and accountants use to explain and work with their finances. Students learn how to create and read financial reports and how these can impact on decision-making for a small business. Students will study theory and practical based aspects of Accounting and develop skills in calculating, recording and reporting financial events to support more effective decision making.

Unit Topics

Unit 1 - Establishing and operating a service business

Unit 2 - Accounting for a trading business

Unit 3 - Recording and reporting for a trading business

Unit 4 - Control and analysis of business performance

Skill Development

Problem Solving, Interpret information and draw conclusions, Interpret and analyse data, making connections between information and real life scenarios

Possible Assessment Tasks

Practical assignments, Topic tests, Semester examination

Activities/Camps/Excursions

Skills practice standard Accounting exercises, Construction of summary or review notes related to a topic or area of study, Assignments structured recording and reporting, Accounting transactions , Skills practice in the use of a personal computer, Preparation of Accounting reports using a manual Accounting system and understanding the theory that supports the Accounting practice.

Career Options

Accountant, Auditor, Bank officer, Business analyst, Company secretary, Corporate treasurer, Diplomat, Financial advisor, Financial journalist, Financial planner, Manager Human resource manager, Investment analyst, Management consultant, Marketing officer, Market researcher, Portfolio manager, Project manager, Statistician, Stockbroker, Tax agent, Trade analyst, Valuer